

Getting Started

Request to Expunge & Impound Criminal Records

IMPORTANT: This getting started guide and the instructions are not legal advice. They are only meant to help you learn how to expunge your criminal record. Your use of the forms does not guarantee you will be successful in court.

To learn how to fill out the forms and file them with the court, read the *How To Expunge Or Seal A Criminal Record* instruction booklet and the instructions on the forms.

Names of forms:	<ul style="list-style-type: none">• <i>Request to Expunge & Impound Criminal Records</i>• <i>Notice of Filing for Expungement or Sealing</i>• <i>Order to Expunge & Impound Criminal Records</i>• <i>Additional Arrests or Cases for Expungement and Sealing</i> (if needed)• <i>Additional Notice of Filing for Expungement or Sealing</i> (if needed)
Purpose of the forms:	To erase arrests, court supervisions, and some types of probation from your criminal record so it is like they never happened.
Types of cases the forms CAN be used for:	When you have been arrested or charged with criminal offenses, but never convicted of a criminal offense (with some exceptions listed below).
Types of cases the forms CANNOT be used for:	<ul style="list-style-type: none">• Minor traffic cases (where you were charged in Court)• When you have been convicted of a criminal offense, unless the conviction was:<ul style="list-style-type: none">◦ reversed or vacated; OR◦ pardoned by the Governor; OR◦ approved for expungement by the Prisoner Review Board.
Special information or papers needed to complete the forms:	<ul style="list-style-type: none">• Details about the arrests and charges in your criminal record;• Addresses of police departments that arrested you; AND• Addresses of the State's Attorney's offices that filed charges against you.
Statutes covering the forms:	20 Illinois Compiled Statutes, section 2630/5.2
Where to find the forms and instruction sheet:	http://www.illinoiscourts.gov/Forms/approved/
For more information:	Read the <i>How To Expunge Or Seal A Criminal Record</i> instruction booklet that comes with these forms. You may also find more information, resources, and the location of your local county self help center at: www.illinoislegalaid.org/Expungement